

HELENSBURGH FRIENDS OF GUIDING

Minutes of the Annual General Meeting held by Zoom on Wednesday 13th October 2021 at 7.30pm.

1. **Present:** M. Morrison (Chairperson), A. Summers (Treasurer), A. Baird, A. Ringrose, P Stewart, I. Stirling, L. Summers, E. Thompson, V. Macpherson (Secretary).

Apologies: L Hamilton, C. Thompson, H. Watson.

2. **To Approve the Minutes of the 2020 Annual General meeting**

Minutes of the 2020 AGM were approved. Proposed by A Ringrose and seconded by A Baird and approved.

3. **Matters Arising**

None

4. **To Receive the Annual Reports for the Year 2020/2021 (Reports attached)**

- a. **Chairperson.**

The attached report was approved. In response to a query, indicated that cost of new railings could be £4,500 plus VAT. New wider gates could significantly increase the cost. Grants from charities to be explored.

- b. **District Commissioner.**

A Ringrose delivered full reports on behalf of District and Units, as attached.

5. **Treasurer's Report**

You should have two sheets.

The first is the 'Statement of Balances' and is the summary of our bank position at the start and end of the accounting period and it shows that we started the year (1st June 2020) with £17,902 and finished it (31st May 2021) with £18,848, an increase over the year of £946.

The second sheet is a summary of receipts and expenditure over the year. You can see when you compare to the previous year that we have been affected by COVID. The halls were closed for months and we still are not operating at full capacity.

The largest item in the 'Receipts' column is £4493 for Hall lets. The major contributors are as follows. Approx 50% LCI Dance – which we are losing, although it still continues at present, 25% Dancefit, and 12% Yoga.

On the cost side, the £1886 for repairs included £1540 for dealing with rotwork although we received £390 from the Trustees (in the receipts column).

Although we ended the year with a surplus of £946 the Trustees paid for the Buildings Insurance from a sum granted to them by the Council. This would be close to £2000, so our surplus is only a paper one.

The Admin sum includes payment for a Music Licence which includes the Scouts.

Adoption of Accounts proposed by A Ringrose and seconded by I Stirling and approved.

6. **Election of Office Bearers**

- a. Chairperson - Margaret Morrison proposed by A Summers, seconded by A Ringrose.

- b. Treasurer - Alan Summers proposed by M Morrison seconded by V Macpherson.

- c. Secretary - Vivien Macpherson proposed M Morrison seconded P Stewart.

- d. Letting Secretary - Aileen Baird proposed P Stewart and seconded A Ringrose.

Mary Allan has retired from the committee after many years valuable service and grateful thanks expressed.

7. **To consider any other competent business.**

I Stirling expressed thanks to the committee for all their work.

8. **Date of next meeting**

3pm on Monday 6th December 2021.

HELENSBURGH FRIENDS OF GUIDING

Reports submitted to the Annual General Meeting held on 13th October 2021

CHAIRPERSON'S REPORT

Good evening, everyone, and welcome to the Friends of Guiding AGM. Again, this year we are holding the AGM on Zoom.

Last year we were affected by Covid causing several hirers to withdraw. However, some of the Units managed to restart for a short time until Christmas lockdown was enforced again.

Our income has been severely affected adversely. Alan will go into that in more detail. The income will be down for the next year or two and although we do have a healthy bank account it will definitely be reduced.

During the year we had another blocked drain from the disabled toilet. We also had leaking washers in the Guide kitchen. When repairing that, we moved the mains control tap to make it more easily accessible.

We replaced the double glazing in the Guide Hall and one in the Jubilee Hall and repaired the wooden fascia under the windows at the west end of the Jubilee Hall.

We donated £500 to 2nd Helensburgh Brownies to celebrate their planting of a tree in Hermitage Park for their 100th Anniversary.

As you know The Trust received a healthy donation from the Council but that has been used to pay the insurance last year and may be used to pay the insurance this year.

We are planning to erect a Guide Noticeboard at the entrance to emphasise our presence here with contact numbers, etc, for the general public. Initially the Scouts seemed to welcome the idea but the Group Excon decided against it. The LMC also wanted to replace the railings which are rusted and broken in places. However, again the Scout Group decided it was not necessary. At a joint Trustee and LMC meeting last week the Scout Trustees agreed it was necessary in view of Health and Safety. The funding for the railings has yet to be agreed with the Scouts.

At last week's meeting it was proposed that both the Scout Group and FOG put £500.00 into the LMC Account to cover basic running costs of the Trust. It was also proposed that we both ring fence £2,000 to cover non urgent costs and that the Scouts and FOG should have a ceiling of £2,500 above which we need to discuss with the relevant group. These proposals are subject to approval by both the Scout Excon and FOG. I also requested that a decision should be made expeditiously. The Scouts' AGM is in 2 weeks.

There is also a survey being organised by the Scouts as to the presence or absence of asbestos in the buildings. The Scout Association UK would like it done by the end of November. It was also suggested that the assessment contained advice on the building maintenance required in the next 5 years, so we can Budget properly.

Tricia has bought a fire pit and storage cupboard which hopefully will get better use next year.

Morrison's donated 2 garden benches. Thanks to Sara for arranging that.

We may need Ideas for fund raising or people who are computer literate to apply for Grants.

Thank you all for your support again.

Margaret Morrison

TREASURER'S REPORT

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Alan Summers

Helensburgh Friends of Guiding

Receipts and Payments Account for the year to 31 May 2021

Reporting to Girl Guiding Dunbartonshire - SCO 11971

| RECEIVED | Year to 31 May 2021 £ | Year to 31 May 2020 £ |
|---|-----------------------------|-----------------------------|
| Subscriptions | 342 | 1116 |
| Other Income | 390 | 219 |
| Hall Lets | 4493 | 10883 |
| Pack Holidays | 0 | 0 |
| Donations | 0 | 200 |
| Netherurd 2019 - Income | 0 | 2162 |
| Less Cost | 0 | -6630 |
| Insurance Pay-out | 0 | 1280 |
| Total Received | 5225 | 9230 |
| PAID | | |
| Repairs and Renewal | 1886 | 6538 |
| Buildings Insurance | 148 | 2025 |
| Electricity | 519 | 1676 |
| Equipment | 291 | 166 |
| Cleaning | 790 | 2471 |
| Guide Assistance | 0 | 0 |
| Repairs Guide Hall | 0 | 0 |
| Administration Costs | 645 | 259 |
| Total Paid | 4279 | 13135 |
| Excess of Receipts over Payments | 946 | -3905 |

Statement of Balances

| | | |
|------------------|-------------|-------------|
| Opening Balances | 1 June 2020 | 1 June 2019 |
| Cash at Bank | £ 17,902 | 21,807 |
| Closing Balances | 31 May 2021 | 31 May 2020 |
| Cash at Bank | £ 18,848 | 17,902 |

The Organisation has no other investments, assets or material liabilities

Accounts submitted and approved at the meeting of the Committee on 18th August 2021


Margaret Morrison – Chairperson

HELENSBURGH FRIENDS OF GUIDING

I have examined the above Association's accounting records and the Receipts and list of balances. To the best of my knowledge and belief, and in accordance with the explanations and information given to me, the attached Accounts have been properly prepared and are in agreement with those records.

Signed 

Date 26 August 2021

Roy Greer

DISTRICT COMMISSIONER'S REPORT

2nd Helensburgh Rainbows

- We had a busy year we started with presenting 2 of our Rainbows with their bronze awards, one with her silver award and one with her gold award.
- We welcomed 9 new Rainbows to our unit
- We took part in Parliament week and voted for which Xmas craft we wanted to do
- We did the Pudsey badge and celebrated our unit age 5! We learned the number 5 in 5 different languages, decorated number 5's, we tried to name 5 things beginning with the letter E and we did an Explore activity (skill builder) Keep Warm.
- Some of our Rainbows did their promises under the Xmas tree in the square
- After Xmas we started on zoom. We did an alphabet hunt each week, we worked on UMA's and Skill Builders, we celebrated Thinking Day and World Book Day

After Easter holidays we were able to meet again face to face and we worked on our Have Adventures Theme, we completed Explore stage 1 and most of the Rainbows completed their Nature badge to complete the theme. Morrison's kindly donated some sunflower seeds and plant pots for us.

- We joined up with the Guides over the Summer holidays and completed There's S'more to Life challenge badge and finished the summer with an activity afternoon at Catterburn.

We had another Rainbow gain her Bronze award before moving onto Brownies.

2nd Helensburgh Brownies

Face to face meetings finally restarted on Tuesday 27th October 2020 with 9 new Brownies joining in November giving a total of 10 Brownies.

This turned out to be a short term as covid restrictions came back into play in December.

On 12th January 2021 the unit reached its Centenary although due to covid we couldn't celebrate at the time. The restrictions lasted through until May 2021 when we could meet face to face again. We held zoom meetings during this period which most of the Brownies attended and gained some Challenge Badges along the way – About in the Dark, International Women's Day and World Thinking Day.

In May 2021 we raised the fantastic amount of £1,224 for the RNLI Mayday Mile Appeal. Brownies, Leaders, parents and crew from the local Lifeboat Station joined us walking the mile from Kidston Park back to the Guide Hall via Dinos. A beautiful evening even if we were all wearing our wellies! Thanks to the lifeboat crew for the ice creams. Everyone was awarded a certificate and medal in recognition for their achievement.

In May we were fortunate to have another Leader join us – Lynne Russell - we wish her well and fingers crossed she stays with us for a long time.

In June we collected food for the Foodbank.

The Brownies completed the Explore Stage 2 Skill Builders Award. Sienna Baily completed the Baking Interest Badge and Alexis Murray completed the Baking, Grow your Own and Charities Interest Badges. Well done to all the Brownies.

We continued to run Brownies over most of the summer when the Brownies gained another Challenge Badge – All Creatures Great and Small.

29th August finally saw the unit celebrating its Centenary with a lunch in the Pavilion in Hermitage Park and the unit planting a Malus James Grieve apple tree in the Kitchen Garden, the 3rd Guiding tree to be planted in the park. Our thanks go to Friends of Guiding and Girlguiding Western Division for organising this event. It was nice to see so many ex Leaders of the unit at this event.

We have had 4 new Brownies start with us this term giving a total of 11 Brownies with another 2 girls starting after the October break.

Thanks of course go to Friends of Guiding for their continuing support.

1st Helensburgh Brownies

We have been meeting weekly and completing various badges. Meeting online during lockdown was fun and we enjoyed playing lots of games. It is great to be back in the hall where we can play games and activities together.

4th Helensburgh Brownies

As with other units, Covid affected our plans for a second term. In an attempt to keep everyone safer (as Claire teaches in a school), we decided to stay outside for our meetings. We had fun in Hermitage Park, Duchess Woods, Kidston Park and on the beach. We painted stones for Remembrance Day, had a 'Heads and Tails' walk around Helensburgh and took part in the Guiding At Home badge. We finished the term in December with a treasure hunt then a promise ceremony in Colquhoun Square in the pouring rain.

In February we decided to swap over to Zoom catch ups as restrictions continued. We had some games, some talking & listening activities and a scavenger hunt all online. In March, Julie delivered resources for the girls to make Mother's Day gifts. She prepared all the resources and left them on every girl's doorstep.

After Easter, we were back to outside sessions and had lovely evenings in the park, the woods and the beach. We finished our term with a picnic at Kidston Park and a play in the park.

The girls were very resilient and enthusiastic whatever we offered them; whether it was face to face or remote Guiding. Even in the winter months, they turned up wrapped up against the cold and wind and had fun.

We are now back indoors and restarting our programme, here's hoping to have a more 'normal' year!

Helensburgh Guides

We have had a mixed year of online, indoor and outdoor. We have relied on leaders from the district to help out when we were in tiers to keep us going so thank you. We have completed challenges including "The Day of The Dead" and "There's S'more to Life" with the Rainbows over the summer which was great fun and ended with us having a joint day up at Catterburn. We had lots of fun in the sun. camp fires and of course S'mores. We have been completing our Exploring Skill Builders and are just starting our Skills for our Future Skills. We had our first Sleepover at Catterburn over the September Weekend. It was great fun and good to do normal things. The guides cooked over open fires - 2.5 hours to make a pot of soup but it was tasty. We are looking forward to grow the unit from 9 with lots of Guides joining us and Christmas crafts.

Rangers

Met briefly online via zoom, completing challenges and activities. Unfortunately, Grace has had to step away for health reasons but Aimee is going to take over. The Rangers will be meeting fortnightly going forward and we are hoping to grow the unit again.

Alison Ringrose